

Privacy Statement



Qed Actuarial recognises that information you submit through our website or directly to us is of a personal and private nature. We take care to respect your privacy and to comply with the privacy legislation. All staff are required to comply with our privacy policy.

So that you are full informed, we provide written information about our collection and disclosure policy when you register. We also require you to sign a consent form to ensure you understand our policies.

Generally the information we collect about you is the information included in your resume and relates to your contact details, education, work history and other career information. This information may be collected via the website, telephone, letter, fax, email or in a face to face meeting.

We collect information to assist you in finding work, to provide career advice and similar related areas.

Your information is kept in-confidence unless disclosure is required by law.

In order for us to assess your application it may be necessary for us to contact referees. We will discuss this with you before any contact is made with them.

When you respond to our website we assume we have your consent to keep your details on our database for consideration for positions which may be available in future. **However we will only pass your details on to a company after discussing the opportunity with you and receiving your consent.**

All personal data submitted to Qed is protected within a secure electronic environment. Access to your information is generally restricted to our staff and we operate in a security building.

From time to time we may use the services of a third party contractor and we take reasonable steps to prohibit the contractor from using personal information except for the purposes for which it was supplied. If you would like a copy of our privacy policy or to speak to us directly about the privacy of or access to your personal information please contact Karen Spink.

When you visit this website and read or download materials (such as information concerning services) we will receive statistical information which will not be used to identify you personally.